

# **BRIDGEND COUNTY BOROUGH COUNCIL**

## **REPORT OF THE CLERK & TECHNICAL OFFICER**

### **COYCHURCH CREMATORIUM JOINT COMMITTEE**

**FRIDAY 4<sup>TH</sup> DECEMBER 2015**

#### **CHRISTMAS SERVICE**

##### **1. Purpose of the Report**

- 1.1 The purpose of the report is to advise the Joint Committee on arrangements for the Christmas Service 2015.

##### **2. Background**

- 2.1 Coychurch Crematorium holds an annual Christmas Service for visitors and bereaved.

##### **3. Proposal**

- 3.1 This year's Christmas Service has been arranged for Thursday 17<sup>th</sup> December at 7.00pm. The service will be led by Reverend Alistair Swinford, retired minister of Smyrna Baptist Chapel, Pen-y-Fai, Bridgend. Musical support will be provided by Soprano Angharad Morgan. Refreshments will be sponsored by Rosemount Funeral Home, Bridgend (Co-operative Funeralcare).
- 3.2 Invitations have been sent to the Mayors of Bridgend, the Vale of Glamorgan and Rhondda Cynon Taff County Borough Councils, Members of the Joint Committee and local Councillors.
- 3.3 The event will be advertised with posters in local libraries and Council offices and publication in the Glamorgan Gazette and Glamorgan Gem, and on Bridgend County Borough Council's web site.
- 3.4 As is the normal practice, it is proposed that the proceeds from the monetary collection taken on the evening will be donated to the Joint Committee's Chairman's Mayor's charity fund.

##### **4. Effect upon Policy Framework and Procedure Rules**

- 4.1 There are no effects.

##### **5. Equalities Impact Assessment**

- 5.1 Bridgend Council's Equalities Impact Toolkit has been utilised, which indicates that the nomination proposed will have no impact on specific equality groups and disability duties.

## **6. Financial Implications**

- 6.1 The event is supported by the Co-operative Funeral Group, with the cost of staff and performers, estimated at £400, included within the Crematorium revenue budget.

## **7. Recommendation**

- 7.1 The Joint Committee is asked to note the contents of this report.

**Zac Shell**  
**CLERK AND TECHNICAL OFFICER**  
**December 2015**

**Contact Officer:**

Joanna Hamilton, Crematorium Manager & Registrar, Telephone No. 01656 656605

E-mail: [joanna.hamilton@bridgend.gov.uk](mailto:joanna.hamilton@bridgend.gov.uk)

**Background Papers:** Equalities Impact Assessment Toolkit